



New Mexico State University AlamoGordo Veterans Program

Office of Student Services

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AlamoGordo, NM 88310

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Veteran Check List

Step 1: Apply for VA Educational Benefits: We **STRONGLY** encourage you to apply as soon as possible, since the application process can be lengthy.

<https://www.vets.gov/education/apply/>

Step 2: Apply for Admission: Note this can be a lengthy process due to the transcripts.

(If you are an out-of-state student, discuss being an in-state student for **tuition purposes** only)

Step 3: Request Transcripts: College, military and high school transcripts (Remember Transcripts must come from one institution directly to our institution)

You can request Military Transcripts for:

Air Force Transcripts:

<http://www.airuniversity.af.mil/Barnes/CCAF/Display/Article/803247/>

Army, Marines, and Navy Transcripts:

<https://jst.doded.mil/smart/signIn.do>

Step 4: Advising: Talk with an Academic Advisor and have them sign your degree plan along with a copy of Placement Test Scores (if needed).

Step 5: Certification: The Veterans Programs Office will need a copy of each of the following documents.

Students Please Hand in:

1. Registration Document (mynsmu)
2. Signed Degree Plan (Advisor)
3. Placement Test scores (Advisor)
4. VA Certification of Eligibility letter (VA)
5. DD214 (Veterans) or N.O.B.E (for Guard or Reservist)
6. Student Responsibilities Form (Veterans Program Office or website)
7. Information Sheet (Veterans Program Office or website)

If you have any question please call the NMSU-A Veterans Office. At

575-439-3600 or email veteransnmsua@nmsu.edu

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