



Veteran Checklist

STEP 1: VA EDUCATIONAL BENEFITS APPLICATION

- Application submitted online

Website: <https://www.vets.gov/education/apply/>

STEP 2: ADMISSION APPLICATION

- Admission application submitted
- All required documents submitted
- Residency status reviewed (if applicable)

STEP 3: TRANSCRIPT REQUESTS

- Military transcripts requested and sent

Army, Coast Guard, Marine Corps, and Navy Transcripts: <https://jst.doded.mil/jst>

Community College of the Air Force (CCAF) Transcripts:

<https://www.airuniversity.af.edu/Registrar/Transcript-Requests>

- College transcripts requested and sent
- High School/GED transcripts requested (if under 30 credit hours transferred)

STEP 4: ADVISING

- Meet with your Academic Advisor
- Signed Degree Plan obtained
- Placement Assessment Scores obtained (if applicable)

Step 5: Certification (Submit to Veterans Programs)

Required Documents:

- Registration Document (mynsmu)
- Signed Degree Plan (Advisor)
- Placement Assessment Scores (Advisor)
- VA Certificate of Eligibility (VA)
- Student Responsibilities Form (Veterans Program Office or website)